



LANDLORD APPLICATION FORM

- Step 1: Please complete this form as thoroughly as possible.
- Step 2: Please provide ID as requested in section 4.
- Step 3: Please provide bank details in section 5. The rent will be paid into this account.
- Step 4: Please sign and return our Terms and Conditions also.

Property: _____

Your Name: _____

Signed: _____

Date: _____

Cactus Lettings & Property Management
Cornwall Works 3 Green Lane Kelham Island Sheffield S3 8SJ
T 0114 275 8333 F 0114 275 4088 info@cactuslettings.com

SECTION 1 : RENTAL PROPERTY DETAILS

Rental Address: _____

Asking rent: _____ Date available: _____

Previous agents: _____ Is the property furnished? Y / N Is there an inventory? Y / N

SECTION 2 : YOUR PERSONAL INFORMATION

Your full name: (Mr/Mrs/Ms/Miss): _____

Current Address: _____

Home Tel: _____ Mobile: _____

Email: _____

Length of time resided here: _____ VAT No.: _____

SECTION 3 : NEXT OF KIN

Full name: Mr/ Mrs / Ms / Miss _____

Address: _____

Telephone: _____ Email: _____

SECTION 4 : IDENTIFICATION (one from each section please)

A: PROOF OF ADDRESS

Bank Statement

Utility Bill

B: PHOTOGRAPHIC

Passport

Driving License

Visa / Work Permit

C: NATIONAL INSURANCE

Payslip

P60

National Insurance Card

SECTION 5 : YOUR BANK DETAILS

Bank / Building Society: _____

Bank Address: _____

Account Name: _____

Sort Code: _____ Account No.: _____

SECTION 6 : SERVICES

Electricity supplier: _____

Gas supplier: _____

Telephone supplier: _____

Is the central heating Gas / Oil / Electric? _____

SECTION 7 : METER LOCATIONS / ALARM DETAILS

Mains Water Tap: _____

Fuse Box: _____

Electricity Meter: _____

Water Meter: _____

Alarm Meter: _____ Alarm Code: _____

SECTION 8 : STATUTORY REQUIREMENTS

Gas Appliances checked by: _____ Corgi Reg No.: _____

Date: _____ Expiry Date: _____

Electrical Appliances checked by: _____

Date: _____ Expiry Date: _____

Has an EPC been carried out? _____ Expiry Date: _____

PLEASE EMAIL ALL COPIES OF THE ABOVE TO INFO@CACTUSLETTINGS.CO.UK

WOULD YOU LIKE US TO ARRANGE ANY OF THE ABOVE? Y / N

SECTION 9 : DECLARATION

I confirm that the information provided by me on this form is true and correct.

Name: _____

DATE: _____ Signature: _____

As a responsible agent Cactus strongly recommend that you have adequate insurance in place for your apartment.

Would you like Cactus to give you a quote for: Building: Contents: