



GUARANTOR APPLICATION FORM

- Step 1: Please complete this form as thoroughly as possible.
- Step 2: Please sign the Guarantee Agreement at the back of this application. The Guarantee Agreement is a legally binding document.
- Step 3: We submit the information on this form to Homelet, the third party credit referencing agency that we use to verify all the information and approve your application.

Property: _____

Your Name: _____

Signed: _____

Date: _____

Cactus Lettings & Property Management
Cornwall Works 3 Green Lane Kelham Island Sheffield S3 8SJ
T 0114 275 8333 F 0114 275 4088 info@cactuslettings.com

SECTION 1 : PROPOSED RENTAL PROPERTY

Address: _____

Total rent: _____ Your share of the rent that you are guaranteeing: _____

Name of person you are acting as guarantor for: _____

SECTION 2 : YOUR PERSONAL INFORMATION

Your full name: (Mr/Mrs/Ms/Miss): _____

Current Address: _____

Do you: Own this property Rent from an agent or landlord Live with parents Live with friends
 Rent from the council Other (please specify):

How long have you lived there: _____ Date of Birth: ____/____/____ Age: _____

Mobile: _____ Email: _____

SECTION 3 : PREVIOUS ADDRESS(S)

We require 3 years of addresses:

Address: _____

When did you live here? From: _____ To: _____

Address: _____

When did you live here? From: _____ To: _____

SECTION 4 : CURRENT RENTAL INFORMATION

If you are currently renting:

Landlord / Agent Name: _____ Tel: _____

Address: _____

SECTION 5 : CREDIT HISTORY

Are you aware of any County Court Judgements (CCJs), Bankruptcy Orders or IVA's?: _____

If yes, please provide details: _____

SECTION 6 : IDENTIFICATION (one from each section please)

A: PROOF OF ADDRESS

Bank Statement

Utility Bill

B: PHOTOGRAPHIC

Passport

Driving License

Visa / Work Permit

C: NATIONAL INSURANCE

Payslip

P60

National Insurance Card

SECTION 7 : EMPLOYMENT DETAILS

Your job title: _____	Start date: _____		
Basic Salary: _____	Commission: _____		
Are you: Full time <input type="checkbox"/>	Part time <input type="checkbox"/>	Permanent <input type="checkbox"/>	Temporary <input type="checkbox"/>
Are your employment details due to change? _____			
Employer _____			
Address: _____			
Contact: (to confirm your employment details) Mr/Mrs/Ms/Miss: _____			
Their job title: _____	Tel: _____		
Their email: _____	Fax: _____		

SECTION 8 : SELF EMPLOYMENT DETAILS

Company Name: _____	Company Formed: _____		
Address: _____			
Tel: _____	Fax: _____	Web: _____	
Sole Trader: <input type="checkbox"/>	Partnership: <input type="checkbox"/>	Limited: <input type="checkbox"/>	Ltd Reg. No.: _____
Accountant: _____	Contact: _____		
Accountants Address: _____			
Tel: _____	Fax: _____	Email: _____	
Trade Reference: _____	Contact (Mr/Mrs/Ms/Miss): _____		
Trade Reference Address: _____			
Tel: _____	Fax: _____	Email: _____	

SECTION 9 : DECLARATION

I confirm that the information provided by me on this form is true and correct.

Name: _____

DATE: _____ Signature: _____

As a responsible agent Cactus strongly recommend that you have adequate insurance in place.

Would you like Cactus to give you a quote for: Building: Contents:

GUARANTOR AGREEMENT

Between: Cactus Property Management Limited (we or us)

And: _____ (you)
please insert your name

Of: _____
please insert your address

For: _____ (the tenant)
name of person you are guaranteeing

In: _____ (the property)

1. You agree to provide a guarantee for the tenant during the time of their assured shorthold tenancy in the property or until the Landlord of the property ends the agreement by giving at least two months notice in writing.
2. We agree to give the tenant an assured shorthold tenancy because you asked us to do so and because you agree to this guarantee.
3. Under the guarantee you will be responsible for making sure that the tenant keep to all their responsibilities under the tenancy. If the tenant does not, you will have to pay instead, not only any unpaid rent, but also any cost of repairing or putting right any problems caused to us by the tenant or their failure to keep to their responsibilities.

Signed: _____
(for and on behalf of Cactus Property Management Limited)

Signed: _____
(your name)